



DES PLAINES VALLEY REGION  
ADMINISTRATIVE COUNCIL  
FEBRUARY 2, 2012

Administrative Council members were present at the beginning of the professional development workshop with Dr. Heather Sass at 8:00 a.m. in Room 143 at Ridgewood High School. Twelve representatives from DVR high schools were in attendance to participate in Dr. Sass' Level One training on Developing Standards-based Curriculum for Career/Technical Courses. Representatives from the region who have previously received this training shared how they are presently using the information and materials in their curriculum. Presentations were made by Ms. Karen Bear, Ms. Marcia Bernas, and Ms. Toni Memmel (Elmwood Park District 401); and Dr. Fran Brady (Leyden District 212). At the conclusion of the presentations, the Administrative Council members conducted their regularly scheduled monthly meeting.

MINUTES

Dr. Anne Cothran called the meeting of the Des Plaines Valley Region Administrative Council to order at 9:20 a.m. on Thursday, February 2, 2012 at Denny's restaurant in Melrose Park. In attendance: Dr. Fran Brady (Leyden Dist. 212), Ms. Toni Memmel (Elmwood Park Dist. 401), Mr. Phil Prale (Oak Park & River Forest Dist. 200), Mr. Nick Gehl (Riverside-Brookfield Dist. 208), Ms. Mary-Rita Moore (Triton College), Ms. Antoinette Baldin (Triton College), Dr. Anne Cothran (DVR), and Ms. Denise Yaneck (DVR).

APPROVAL OF MINUTES

Ms. Baldin moved, Mr. Gehl seconded the motion to approve minutes of the December 1, 2011 meeting. Mr. Prale abstained from voting. All ayes; motion carried.

DUAL CREDIT

We have been working on expanding Dual Credit opportunities for students. The Council was provided with figures which were presented at the last Board of Control meeting for discussion on dual credit. Also distributed was information on dual credit participation among Cook County regions. The Board has asked for recommendations on improving participation. Ms. Baldin stated that, per ICCB, there can no longer be high school class sections in which some students are in dual credit and others are not. Either the entire section is dual credit or none of the students are. The Council discussed issues such as grading, separate sections and rosters at the high schools, testing, Triton offering remedial classes, and teacher credentials. Oak Park & River Forest will offer testing at the high school, and other districts expressed interest in bringing testing to their campuses if it is successful at OPRF.

To increase participation, Council members identified the following.

Requests for additional dual credit offerings

Additional teacher approvals

Additional AP classes

Promote dual credit differently to both students and parents

Target specific departments to look at teacher credentials and additional approvals

Academic areas

Bring testing to the high schools

Look at lower levels (i.e. courses with the lowest teacher requirements)

## DUAL CREDIT – FIRST RESPONDER

Dr. Susan Collins was not able to attend the meeting, therefore this topic was not discussed. Dr. Cothran stated that there was discussion about First Responder a few years ago, and it had been recommended by the AC. Board Action was not taken at that time, so the Board of Control will need to formally approve it.

## TRITON CERTIFICATE PROGRAMS

We have been working on expanding Programs of Study with Triton College. Council members received a list of certificate programs at Triton College with heading notations for each program that applies to an authorized ISBE CIP. Although an authorized ISBE CIP is not required for a Program of Study, the ISBE CIPs are the basis for how the Illinois State Board of Education tracks our students and evaluates our performance under Perkins requirements.

## OCTOBER 2012 SCHOOL/COLLEGE PARTNERSHIP WORKSHOP VENUE

Council members were notified that DVR has contracted with Hamburger University to host the October 2012 workshop.

## OCTOBER 2012 SCHOOL/COLLEGE PARTNERSHIP WORKSHOP PRESENTER

In the fall the Administrative Council recommended that the workshop topic focus on implementing the Common Core. The Board approved the topic. Dr. Cothran requested proposals and received responses from SREB (HSTW), Marzano, Daggett/National Center for Education, ASCD, Illinois Curriculum Revitalization, and Wiggins. She noted the highlights of each proposal. Council members identified which proposal they liked best and why. After discussion and agreement, Mr. Gehl moved, Mr. Prale seconded the motion that Dr. Cothran recommend to the Board of Control that we contract with ASCD for the October 2012 School/College Partnership Workshop. All ayes; motion carried. The Council also agreed that Wiggins was their second choice.

## FY13 BUDGETS

Each year the DVR Director meets individually with the Administrative Council representative from each district to hold preliminary budget planning meetings. The Council was advised that the latest legislative update stated the following.

ACTE Public Policy Department Legislative Update released January 2012: “After the debt ceiling debate, Congress attempted to restart the appropriations process, and in September, the Senate Appropriations Committee passed its funding bill for Labor, Health and Human Services, and Education. House appropriations leaders, unable to get their bill out of committee, released the chairman's allocations, and together these two bills set the stage for a compromised funding bill that

was finalized on December 17 after a long negotiation process. In this final bill, Perkins was level-funded at FY 2011 levels. It was a huge victory that CTE programming did not see additional cuts.”

This is positive news, but we know that ISBE used additional funds for EFEs this year to counteract the 2011 Perkins budget cut of 140 million. Since ISBE has no additional money to keep filling the gap we will face a decrease, though not as much as was previously anticipated. We are still waiting for the dollar amount by region to be released. Council members are to assume a 5% decrease in Perkins in their initial planning for FY13, and they are to assume CTEI will be at the same level of funding as FY12.

Dr. Cothran noted that FY13 is the year in which schools must show the fulfillment of their three-year strategies to improve Perkins indicators. How the grant funds are being spent must reflect their strategies.

Council members are to contact the DVR office to set up their preliminary budget planning meeting with Dr. Cothran. Available times are at either 8:00 a.m. or 1:00 p.m. on February 23<sup>rd</sup> or 24<sup>th</sup>, or March 2<sup>nd</sup>. Dr. Brady signed up for 1:00 on February 23<sup>rd</sup>. Ms. Memmel signed up for 1:00 on March 2<sup>nd</sup>.

#### ILLINOIS STUDENT COURSE SYSTEM

Dr. Cothran met with each school in the fall to update the ISCS with current course information in qualifying sequences. If anything needs to be changed for FY12, Council members are to make an appointment immediately with Dr. Cothran. Otherwise, the established list is what the district Tech Director should use in matching local course enrollments in the state upload. An electronic copy of the local/state course matches will be e-mailed to each Administrative Council representative.

#### PROFESSIONAL DEVELOPMENT

Dr. Cothran produces “DVR Dimensions” in which page 4 contains a list of professional development opportunities. She also forwards to Council members emails with related opportunities for professional development. She asked that Council members identify which events their district members participate in so that she can know which ones are most helpful to them and can streamline the information she sends out. Council members requested that she continue to send them information on all possible professional development events so they can be fully aware of the opportunities. Dr. Cothran reminded everyone of an additional e-mail regarding scholarships to cover registration costs for school teams attending the Connections Conference.

#### CAREER CAMP BROCHURES

Council members received current samples of the brochures. Revisions have been made to better appeal to students. Students have recommended that the information be on FaceBook, a suggestion also made by the Board of Control last fall. When the information is posted on FaceBook, Council members will be requested to have a key teacher at each school ask a class to recommend the FaceBook page to their friends. This will be done after spring break. A web site is also being set up to provide the information, and the site is currently being tested with a group of students.

## PERKINS INDICATOR FULFILLMENT

The Perkins Indicators include transition to post-secondary and Programs of Study developed with the community college. Several Council members have commented on parent impressions that community colleges are not the best options for their children, despite overwhelming data on staggering college debt and poor completion rates at four-year universities. We have been asked to assist in building student and parent understanding of the benefits of community college options. We have been working on two concepts as ways to work on this communication.

Students: We are working with Triton College on developing a series of video clips that are student-to-student communication about the benefits of community college. Mytonomy.com is being used as a model for our approach. It is anticipated that the videos will be available in March.

Parents: We are working on one video, a few minutes in length, which will include interview responses from successful alumni regarding the benefits of having attended Triton College. It is anticipated that this video will be available in May.

Videos will be provided to the high schools to be shown at parent night, on channel one (internal) in the schools, in the cafeteria, etc.

A suggestion was made to post the videos on YouTube.

## TEACHER CREDENTIALS

The Board of Control has requested information on what industry credentials our teachers currently have. Dr. Cothran sent an email out prior to Thanksgiving Break with a request that teachers be asked what, if any, industry credentials they have. The request was also made at the December 1<sup>st</sup> Administrative Council meeting. Lists have been received Leyden, Elmwood Park, and Ridgewood. Mr. Gehl stated that he sent in Riverside-Brookfield's information and will forward it again. The information is needed from the remaining schools.

## DVR FCS COMMITTEE

At the December 1<sup>st</sup> meeting the Council discussed that the Family & Consumer Science committee wanted a Child Care conference in the 2012-13 school year and that they were requesting funding through DVR. At that meeting the Council agreed that FCS Chairperson Val Berger needed to provide more details. The response Dr. Cothran received is that the FCS committee wants the Child Care conference to be like the expos that were held in previous years. Ms. Baldin noted that in order to run future expos, we would need data to support that the expos translate into increased numbers of students enrolling in the programs. Rather than students attending an expo type event on the college campus, Council members feel a more effective approach will be for the Triton instructors to make themselves available to go to the high school classes to provide information and conduct demonstrations. Triton representatives also attend high school career days and other events to provide information. The number and scope of career camps has increased. The former career expos did not prove to be effective in meeting the identified needs for such events. Therefore, in order to provide students with more opportunities for career exploration, and in order to not disrupt the school day, the career camp offerings were further developed. Ms. Moore moved, Mr. Gehl seconded the motion not to run career expos.

## GRANT EXPENDITURES

We have received the majority of our FY12 CTEI payments from ISBE and can pay district claims as soon as they are received. This year we do not anticipate that the CTEI grant will be extended

beyond June 30<sup>th</sup> as it was in FY10 and FY11. Each Council member was sent an e-mail on January 25<sup>th</sup> reminding them of their claimed CTEI and Perkins grant expenditures to-date. Funds must be expended and claims submitted to the DVR office in a timely manner.

#### CTE PROFESSIONAL DEVELOPMENT WORKSHOP

Dr. Heather Sass is conducting a Level One workshop on February 2-3, 2012. The following 12 CTE teachers are signed up: Eric McFadden, Greg Lindemann, Nichole Sweeney (Leyden); Sarah Roodhouse, Lynn Reising (Oak Park & River Forest); Margaret Campbell, Cherian Thottupuram, Patty Hiede (Proviso); Steve Silca, Julia Wicklund (Ridgewood); Gary Prokes, Kathy Peterson (Riverside-Brookfield). Participants have received several reminder e-mails. Per direction by the Board of Control, principals were contacted to ensure that arrangements were made for substitutes. The Administrative Council member for each district is responsible for submitting an invoice to the DVR office for substitute costs. Districts will be reimbursed for substitutes out of the regional budget, not the local budget, up to a maximum \$240 per sub for both days combined.

It is hoped that today's 12 participants will request Level Two training. Also, Council members will need to identify 12 new participants for next year's Level One workshop.

#### OTHER

Ms. Moore stated that she has now moved to Associate Vice President of Strategic Planning at Triton. She described the restructuring taking place at the college. Due to her change in responsibilities, she will no longer attend the Administrative Council meetings. To contact Ms. Moore, her new extension is 3674.