



c/o Triton College, Building M, Room M100
2000 Fifth Avenue, River Grove, IL 60171

DES PLAINES VALLEY REGION
ADMINISTRATIVE COUNCIL
DECEMBER 12, 2013

MINUTES

Dr. Anne Cothran called the meeting of the Des Plaines Valley Region Administrative Council to order at 8:22 a.m. on Thursday, December 12, 2013 in the Eagle's Wing at West Leyden High School. In attendance: Dr. Anne Cothran (DVR), Dr. Fran Brady (Leyden Dist. 212), Ms. Toni Memmel (Elmwood Park Dist. 401), Mr. Phil Prale (Oak Park & River Forest Dist. 200), Ms. Maggie Campbell (Proviso Dist. 209), Ms. Sheri Costello (Ridgewood Dist. 234), Ms. Patti Farlee (Riverside-Brookfield Dist. 208), Dr. Gabe Guzman (Triton College), Dr. Sandra Hughes (Triton College), Ms. Denise Yaneck (DVR).

APPROVAL OF MINUTES

Ms. Costello moved, Dr. Hughes seconded the motion to approve minutes of the November 14, 2013 meeting. All ayes; motion carried.

FY15 SCHOOL/COLLEGE PARTNERSHIP WORKSHOP TOPIC

At the last meeting the Council suggested Pathways to Results (PTR) for the October 2014 workshop. Dr. Cothran followed up with Deb Bragg. Considering the nature of the PTR process it would not lend itself to the type of innovation we are looking for to come out of the workshop. Therefore the Council discussed other ideas for the workshop. Discussion included the following.

Have panels representing different career clusters; participants will rotate between panels to hear discussions on skills workers need, what business/industry is looking for in workers and what are the skills business/industry is willing to pay for.

Panel discussion should relate to WorkKeys, and discussion should focus on helping students into the career pathways.

Focus on college/career readiness.

Check with STEM learning exchanges for panelists.

Have a keynote speaker with a "good story" to set the stage for the day.

Have a panel of students who have come through our programs.

Use social media during the workshop to help everyone get connected.

After the workshop we need accountability and sharing what we are doing.

The Council agreed that the day should include panel discussions of business representatives and former students, and small group discussions. The Council will need to work on guiding questions, and everyone will bring specific questions to the next meeting.

At the next meeting, Council members are asked to bring data on numbers of their students who earned gold, silver, and bronze certificates.

PROGRAMS OF STUDY WEBSITE

As we continue to expand the Programs of Study website, information on apprenticeships is being added.

PROGRAMS OF STUDY AND WORKKEYS

Council members received a document that was produced by ACT and matches occupational codes with required WorkKeys scores.

CAREER DAY SPEAKER

Council members were provided the name and contact information for the Machinery Mover apprenticeship coordinator, who requests that he be invited to the schools' career days/fairs.

DUAL CREDIT ENHANCEMENT and TEACHER CREDENTIALS

Council members were provided information on changes in dual credit requirements. Dr. Guzman distributed information and the Council discussed how to improve dual credit for our students. Steps include assessing the effectiveness of Triton's dual credit program through the development of or investment in evaluation metrics and methods; engaging secondary and postsecondary faculty in curriculum alignment and articulation activities related specifically to current and new dual credit offerings; and planning and implementing new dual credit offerings in existing locations based upon student needs and founded upon local partnerships.

Triton is working on Developmental Education. The goal is for all students who need it to be steered toward Dev. Ed. while in high school. Currently Dev. Ed. is under an articulation agreement, not dual credit. Dr. Cothran noted previous issues with articulation and the difficulty of college counselors to verify credit earned. High School teachers can teach Dev. Ed. without a Masters degree, but instructors at Triton must have a Masters. Dr. Cothran requested a list of requirements needed for remedial classes (i.e. instructors' credentials and course descriptions). She also suggested a handbook as well as a list of courses high schools have submitted to Triton and those courses which Triton has already determined will work. Triton needs from the high schools their course descriptions and assessments, weekly objectives, and electronic resources.

Dr. Brady asked if Triton can offer Rhetoric 101 and CIS 101 over the summer.

Dr. Guzman checked with Triton's university partners regarding possible options for faculty members who are short the requisite hours of graduate credit in specific content to take just that many credits (not a full degree). Dr. Guzman reported that the university partners need further details such as which courses and numbers of teachers needing the additional credits. The question was raised as to whether online courses could be offered.

GRANT ACTIVITIES AND PROGRESS REPORTS

Council members received a sample template for reporting progress on grant activities. This particular model is still being worked on. Council members responded positively to using the template.

BUDGET HEARING

Dr. Cothran attended the budget hearing on November 22nd. The Council received a complete copy of her testimony, and members commented that the testimony was well put together.

LEGISLATIVE NEWSLETTER

Previously Dr. Cothran has produced newsletters for legislators and included articles about what the DVR schools' students are doing. Council members are requested to submit current pictures

and descriptions of events, student projects, competitions, etc. for the next legislative newsletter. Items are requested by winter break if possible.

DVR FOUNDATION UPDATE

Dr. Cothran continues to explore possible grants through the DVR Education Foundation. Currently, she is gathering information and participating in webinars on the Department of Labor's Youth CareerConnect, the NSF's ITEST (STEM activities for middle – high school), and the NSF's STEP (H.S. after-school research). Dr. Cothran discussed details of Youth CareerConnect. She is waiting for feedback from superintendents regarding possible interest in participation.

OTHER

Dr. Brady stated that Leyden will host their next Women in Technology talk at 9:30 a.m. on February 26th.