

DES PLAINES VALLEY REGION
ADMINISTRATIVE COUNCIL
MAY 9, 2013

MINUTES

Dr. Anne Cothran called the meeting of the Des Plaines Valley Region Administrative Council to order at 8:12 a.m. on Thursday, May 9, 2013 in the Faculty Cafeteria at the Proviso Mathematics and Science Academy. In attendance: Dr. Anne Cothran (DVR), Dr. Fran Brady (Leyden Dist. 212), Ms. Toni Memmel (Elmwood Park Dist. 401), Ms. Sarah Roodhouse (Oak Park & River Forest Dist. 200), Mr. Ed Moyer (Proviso Dist. 209), Ms. Sheri Costello (Ridgewood Dist. 234), Ms. Patti Farlee (Riverside-Brookfield Dist. 208), Dr. Susan Collins (Triton College), Ms. Denise Yaneck (DVR).

APPROVAL OF MINUTES

Dr. Brady moved, Ms. Memmel seconded the motion to approve minutes of the April 11, 2013 meeting. All ayes; motion carried.

SCHOOL/COLLEGE PARTNERSHIP WORKSHOP

Using the Council's input from last month's meeting, Lynn Rhea revised the workshop content and format. The Council spent an extensive amount of time discussing the revised proposal and then held a conference call with ICSPS representative Dr. Aimee LaFollette Julian to further discuss details and outline the day. Basic outcome of discussion is as follows.

Council members agreed that the workshop needs to be seen as Programs of Study emphasis in which Triton is the first entrance and exit point.

As participants are arriving, play a video regarding labor market and preparing students (Dr. Julian will look into possible videos available from WorkKeys or video on DVR website's home page).

8:00 - 8:45 Music & video as people enter

Welcome/Opening Presentation - Aimee

- Include video with content about job market openings/shortages
- Include comments about national initiative for Programs of Study including stackable credentials, initial entrance and exit points, and where community colleges fit in the picture (in order to position the day for everyone regardless of their school, department, or personal opinion regarding 2 and 4 yr. schools).

8:45 - 9:45 Large panel (at least 7 people, perhaps more) - Aimee as Panel Moderator

Credentials and Transition

College members describe various programs at Triton and related industry credentials available, relating to Common Core preparation that will enable students to attain the credentials (they need slides that can be shared in small group discussions).

9:45 - 10:00 Break and move to breakout rooms

10:00 - 11:30 Breakout sessions (by district)

How to prepare students for the various programs Triton presented, and how that preparation can/does/should develop through implementation of Programs of Study.

1 Triton

2 Ridgewood

3 Elmwood Park

4 Oak Park & River Forest

5 Proviso

6 Leyden

7 RB

11:30 - 12:30 Lunch & Best Practices Awards

12:30 - 1:30 Large panel (at least 7 people, perhaps more) - Aimee as Panel Moderator

Members from High Schools (Eng. & Math content and Counseling) discussing their efforts on Common Core and how the unique issues in their organizations impact progress, implementation and goals. Again, panelists should have some visuals that can be shared in breakout sessions.

1:30 - 1:45 Break and move to breakout rooms

1:45 - 2:45 Breakout sessions (by discipline)

Discuss how Common Core interfaces with preparing students to pursue different career credentials.

1 Counselors - work with POS website and discuss incorporating it into their work with students

2 Math

3 English

4 Science

5 Social science

6 Administration (principals, asst. principals)

DVR Board members will hold a separate meeting during this session.

2:45 - 3:15 Wrap up - counselors report out on what they need for their department heads to make Programs of Study work for their students.

Panelists must be identified before the end of the school year. The Council agreed that panelists should be submitted to Dr. Cothran by May 17th. Question prompts for panelists must be developed. Dr. Cothran will send Dr. Julian the day's schedule based on today's discussion, and Dr. Julian will provide possible question prompts, as well as AC members developing prompts.

The Council has the September meeting to finalize the workshop, with the October meeting to make minor adjustments, and therefore will continue collaboration via email and phone.

SCHOOL/COLLEGE PARTNERSHIP WORKSHOP PARTICIPANT LISTS

Each year DVR members commit to the participant count for the next year's workshop. Our contract for October 2013 allows for 110 people. We previously agreed not to include PE department members and to increase counselor representation. Council members received the list of participants that have been provided by each district to date. In September, if any district has unused seats they will be given to another district to fill.

FY13 CLAIMED EXPENDITURES

Council members received an update on the status of claimed grant expenditures to date.

FY14 PERKINS

Our CTEI grant was filed on time. Perkins allocations have not yet been received.

FY14 MEETING DATES

The Council was presented with the following meeting dates and locations for FY14: September 5 (DVR), October 3 (DVR), November 14 (Elmwood Park), December 12 (Leyden), February 6 (Ridgewood), March 7 (Friday)(RB), April 17 (OPRF), May 15 (PMSA). Mr. Moyer moved, Dr. Brady seconded the motion to approve the dates as listed. All ayes; motion carried.

F13 PROGRAM COMMITTEE FINAL REPORTS

Council members received final reports for all four DVR Program Committees.

FY14 PRIORITIES

The Council agreed that FY14 priorities for the Administrative Council and the Program Committees should be (1) transition and (2) implementation of Common Core through Programs of Study.

EXTERNAL ASSURANCE VISIT

The most recent information Dr. Cothran had from ISBE was to expect the External Assurance visit to occur approximately mid May. She does not yet have an official letter and therefore the dates are still not known.

PROGRAMS OF STUDY WEBSITE

The programmers are working on the POS website. The completed website should be ready by mid to late June at the latest. We will be able to show it at the School/College Partnership Workshop in October.

FACULTY WORKSHOPS

Council members received the list of workshops and dates. Dr. Collins reported that nine persons have signed up. Registration ends tomorrow.

TEACHER WORKPLACE EXPERIENCE

Dates are June 25-26. Karen Bear is coordinating. Council members received the list of persons who have confirmed and those who would also like to participate. There are seats for 12. The Council agreed to the following 11 persons (a 12th person will be named as soon as possible).

Leyden: Chuck Alvarado, Mike Matticks, one additional to be determined next week

Elmwood Park: Marcia Bernas, Jim Melich, Toni Memmel, Neil Posmer

OPRF: Doug Belpedio, Pete Hostrawser

RB: Patti Farlee, Kathy Peterson

Proviso: Shaurae Winfield

Ridgewood: No participants

CAREER CAMPS

Registration for this year's career camps was delayed while DVR was in the process of securing the necessary insurance coverage. Registration was opened in late April and closes May 17th. Council members received the list of camps/dates/times, website address, and list of 14 students currently registered across all four camps. Dr. Brady requested that some type of visual, printed materials be provided to the schools in future years. The Council agreed to extend registration to May 22nd and for everyone to make the effort to have at least 3-5 students sign up.

MATH SUMMIT

Triton offered a Math Summit on May 2, 2013 to continue faculty conversations that began two years ago at the School/College Partnership Workshop. Ms. Costello provided an overview of the Summit including what was presented and how the day was structured.

DUAL CREDIT

Each district representative received a list of the dual credit courses offered on their campuses as well as all of the dual credit offerings on Triton's campus. Courses offered at the high school sites will be included in the Program of Studies website. We are waiting for Triton's Research Department to provide the requested information on enrollment trends.

ARTICULATION SUNSET

Phase-out of articulated credit began in FY10. Only seniors in the 2012-13 school year are eligible for articulated credit. This is the final group of students who are eligible. In order for articulation award certificates to be mailed, schools must submit the required data to the DVR office by June 30th.