

**Des Plaines Valley Region  
Business Committee  
Minutes—September 21, 2011  
Elmwood Park High School**

The following members were present: Karen Bear, Elmwood Park High School, Lauren Martire, Leyden High School, Nancy Bardo, Oak Park River Forest, Barb Burchill, Proviso West High School, Kathleen Peterson, Riverside Brookfield, Debra Ridgner, Ridgewood, Dr. William Griffith, Triton.

**Review of Goals**

**Summer Programs**

Karen reviewed the Heather Sass Training and the Teacher Workplace Experience. Feedback was extremely positive for both programs. Dates for 2012 TWE (June 12-13) were given with a request to share the information with CTE at the area school. The Heather Sass Level I training is February 2-3.

**Update of Dual Credit progress**

We discussed courses from area schools that are now dual credit. Riverside Brookfield is offering Computer Apps I, Intro to Auto and AutoCad as dual credit. Elmwood Park's Virtual Enterprise International class along with Marketing and Accounting are dual credit. Leyden's Accounting course is dual credit and part of a program of study. Dr. Bill Griffith was on hand to answer questions.

**Curriculum Revitalization Workshop – Tech Share**

Due to the popularity of the first two technology-based workshops we decided to hold another workshop this year. The event will be hosted at Triton in room M123-A on Thursday, February 9<sup>th</sup> and is open to CTE teachers from the region. Committee members were asked to determine up to four participants from their schools. Our main focus will be creating a wiki site for our area CTE teachers and creating ways to use Google documents and forms. Additional details will be discussed at our November meeting.

**Programs of Study**

We began our Programs of Study process by trying to determine the best focus. We determined that Accounting would work even though a few schools do not have that course. One school is hoping to pick it up and the other will still benefit from developing the program of study with us even though it may feed into a different capstone class.

Leyden has 15-20 students enrolled in their Accounting Program of Study.

## **Workshops**

Information was shared about the CABEA meeting Friday, October 28, 2011, at Harper College in Palatine.

The Fall Business Teacher Update Session opportunities were also shared.

## **Curriculum Sharing**

Karen explained the Virtual Enterprise International program. She invited everyone to visit the class before our November meeting. We will meet at 10:45 at EPHS on November 2<sup>nd</sup> for the tour and then continue with our meeting.

Barb Burchill shared a technology-based checking activity she created. .

## **Curriculum Sharing Schedule**

- ◆ November – VEI tour at Elmwood Park
- ◆ May – Barb Burchill

Respectfully Submitted,

Karen Bear  
Business Committee Chairperson

## **Business Committee Meeting Schedule**

- ◆ **Wednesday, November 2<sup>nd</sup>, Elmwood Park**
- ◆ **Thursday, February 9<sup>th</sup>, Triton (Room M123-A)**
- ◆ **Wednesday, May 9<sup>th</sup>, Elmwood Park**